

February 24, 2016

**VILLAGE BOARD SPECIAL MEETING PROCEEDINGS  
VILLAGE OF CLAYTON**

The Clayton Village Board met for a Special Board Meeting on **Tuesday, February 23, 2016 at 6:30 p.m.** at the Village Municipal Building located at 133 Clayton Avenue East, Clayton, Wisconsin. Village President Jennifer Bergmann called the meeting to order at 6:32 p.m. Upon roll call, members present were Trustees Doug Anderson, Scott Donath, Dennis Heiken, Travis Krueger, and Shawn Schradle. Trustee Jon Bartz was absent. Also present were Public Works Director Sheldon Donath, Clerk/Treasurer Bob Kazmierski, Cedar Corporation's Engineer Jarrod McCurdy, and public Eric Evenson.

1. APPROVAL OF AGENDA- Anderson moved to approve the agenda, seconded by Schradle, voice vote:           Ayes-6           Nays-0           Motion passed.
  
2. REVIEW OF USDA-RURAL DEVELOPMENT MEMORANDUM- Cedar Corporation's Engineer Jarrod McCurdy explained memorandum concurrence in the recommendation of award to Staab Construction Corporation for the Village of Clayton 2016 Wastewater Treatment Plant (WWTP) improvements. Cedar Corporation also recommends Staab Construction Corporation as contractor with no contingencies. Contractor is currently awaiting Notice of Award and notice to proceed.
  
3. DISCUSSION AND REVIEW OF WWTP PROJECT- Trustee Schradle asked if there were reserve contingencies to accommodate change orders. McCurdy responded that they are built into the contract. New user rates have been determined. Financing and grant awards have been allocated.
  
4. CONSIDERATION AND ACTION OF THE CONSTRUCTION CONTRACT AWARD-Motion by Schradle, seconded by Anderson, to approve \$3,916,000 construction contract to Staab Construction Corporation for Wastewater Treatment Plant modifications in the Village of Clayton, Polk County, WI. Roll call vote:  
  
                          Donath-yes, Heiken-yes, Schradle-yes, Anderson-yes, Krueger-yes, and Bergmann-yes;           Motion passed.
  
5. ADJOURNMENT- Krueger moved to adjourn at 6:47 PM, second by Heiken, voice vote:  
                          Ayes-6           Nays-0           Motion passed.

Respectfully submitted  
Bob Kazmierski, Clerk-Treasurer