

**VILLAGE OF CLAYTON BOARD MINUTES
SPECIAL MEETING – FEBRUARY 16, 2021**

The Village of Clayton Board of Trustees met for a special meeting on February 16, 2021. Due to a meeting space conflict, the meeting was held at Berghammer Builders. President Joe Berghammer called the meeting to order at 6:30 PM. Roll call: Scott Donath, Cris Casarez, LuAnn Scharmer, Karrie Drinkman, Jenny Bergmann, and Cassie Robinson. A quorum of seven (7) was confirmed. Also present were DPW Director Sheldon Donath, Kim Schult of village auditing firm Baker-Tilley, Seth Hudson of Cedar Corp., and resident Joan Meyer.

Motion by Casarez to approve the agenda, second by Donath. Voice vote: Ayes-7 Nays-0
Motion carried.

Schult presented an overview of the 2020 Village of Clayton financial statements. TID#2 is past the eligible expenditure period, but is on schedule to terminate without a deficit balance. The general fund continues to carry a negative fund balance and the village is annually challenged to finish with any surplus funds. Water and sewer are currently maintaining marginal annual cash balances, but need to be monitored carefully. The village Water Department would be eligible for a simple 3% rate increase this year, and she encourages pursuing that with the PSC.

Motion by Bergmann to approve the proposed Polk County Land and Water Resources Department's Lake Camelia Aquatic Management Plan (AMP), second by Drinkman. Voice vote: Ayes-7 Nays-0 Motion carried.

Hudson offered several updates on current projects. There is no extension available from the WI DOA for the required income survey, so CDBG funds will not be available this calendar year. Cedar's new proposal is to complete Well #3 filtering and upgrades this year with USDA funds and to apply for CDBG funds in 2022 to complete Well #2 filtering and upgrades.

Motion by Drinkman to rescind a motion from the Jan. 28 special meeting authorizing Cedar Corp. to prepare a CDBG funding application, second by Bergmann. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Drinkman to have Cedar Corp. prepare a survey proposal in order to qualify for USDA funds and to give the Village President and Clerk authority to sign off on any required documents, second by Robinson. Voice vote: Ayes-7 Nays-0 Motion carried.

DPW Director Donath to pursue a bid for extension of water and sewer service to the new Backwoods Finishing property. Attorneys are reviewing the proposed cell tower lease agreement. NLR Rentals has the Purchase and Sale Agreement for their proposed purchase of village property.

Motion to adjourn by Drinkman, second by Bergmann. Voice vote: Ayes-7 Nays-0
Motion carried.

David Fall, Village Clerk