

VILLAGE OF CLAYTON BOARD MINUTES
FEBRUARY 06, 2017

The Village of Clayton Board of Trustees met in regular session on February 06, 2017 at the Village Municipal Building. President Jennifer Bergmann called the meeting to order at 7:02 PM. Roll call: Scott Donath, Dennis Heiken, Jon Bartz, Shawn Schradle, Doug Anderson, and Travis Krueger. A quorum of seven (7) was confirmed. Also present were Public Works Director Sheldon Donath, Police Chief Grant Pickard, Fire Chief Don Kittelson, Bill Vanda, village attorney Terry Dunst, and Polk Co. judicial candidates Malia Malone and Dan Tolan. All joined in the Pledge of Allegiance.

President Bergmann requested that Item #12 be removed and replaced with operator permit requests. Motion by Bartz to approve the amended agenda, second by Krueger. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Heiken to approve the minutes from the January 03, 2017 caucus proceedings and regular meeting, as well as the January 25, 2017 Police Commission meeting, second by Anderson. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Schradle to accept the Treasurer's December, 2016 bank reconciliation and the January, 2017 check registers, second by Donath. Voice vote: Ayes-7 Nays-0 Motion carried.

Public comment: Polk Co. judicial candidates Malia Malone and Dan Tolan each introduced themselves and offered a brief presentation of their qualifications for the position.

Motion by Schradle to approve Staab Construction Pay Request #11 in the amount of \$205,989.54, second by Anderson. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Schradle to approve Foth Infrastructure and Environmental invoice in the amount of \$22,127.34, second by Krueger. Voice vote: Ayes-7 Nays-0 Motion carried.

Update by Attorney Dunst regarding Curtis Ventures litigation. No action taken.

Discussion regarding duplicate and incorrect street numbers. No action taken. Clerk to remain in communication with Polk Co. GIS Specialist.

Discussion of Can-Do Organization financial support postponed to next meeting.

Motion by Anderson to have Public Works Director get updated quotes and availability on a replacement truck for consideration at March meeting, second by Krueger. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Bartz to approve operator licenses for Paula Marko and Laurie Mumm, second by Donath. Voice vote: Ayes-6 Nays-0 Abstentions-1 Motion carried.

Department Reports

Administration / Planning Commission:

Clerk – Tax collection went well. Auditors will be in the office the week of Feb.13 – 17. Spring primary will be on Feb. 21st. Update on caucus nominations and candidates on spring ballot.

Bergmann – No Planning Commission news to report. Discussion of Clayton Cheese Days events, coordination, and promotion.

Donath – Reviewed recent Police Commission meeting minutes.

Public Works & Utilities:

Two Public Works employees will be attending MSHA refresher course on Feb. 21. Board approved village plowing on Lake Magnor for ice fishing contest by affirmation. Update on 2017 water monitoring requirements.

Police Department:

The department logged 37 calls for service, made 1 arrest, and issued 6 citations and 8 warnings. 24 training hours were attended. There were 10 new cases, 2 assists to other departments, 1 outside assists to the Clayton PD, 2 court hours, 0 animal complaint, and 0 hours of foot patrol. 625 miles were put on the squad car.

Fire Department:

There were 2 fire calls and 2 medical calls in January. Fire Dept. is facing approximately \$20,000 in upgrade costs of turn-out gear, SCVA bottles, and a larger capacity compressor. Discussion of need to update fire protection agreements with municipalities served. Clear Lake Ambulance has asked Clayton First Responders for help with a portion of the Township of Clear Lake.

Motion to adjourn by Krueger at 9:30 PM, second by Anderson. Voice vote: Ayes-7 Nays-0 Motion carried.

David Fall, Village Clerk