

VILLAGE OF CLAYTON BOARD MINUTES
FEBRUARY 05, 2018

The Village of Clayton Board of Trustees met in regular session on February 05, 2018 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:00 PM. Roll call: Jon Bartz, Cris Casarez, Scott Donath, Travis Krueger, Doug Anderson, and Shawn Schradle. A quorum of seven (7) was confirmed. Also present were Public Works Director Sheldon Donath, Fire Chief Don Kittelson, Acting Police Chief Tim Strohbusch, Patrick Beilfuss of Cedar Corporation, Attorney Mindy Dale of Weld, Riley, Alan Gabe, Jr., Bill Vanda, and Jessica de la Cruz. All joined in the Pledge of Allegiance. Jennifer Bergmann arrived later.

Motion by Bartz to approve the agenda, second by Schradle. Voice vote: Ayes-7 Nays-0
Motion carried.

Motion by Anderson to approve the minutes from the January 03, 2018 Caucus, the January 03, 2018 regular board meeting, and the January 09, 2018 special meeting, second by Donath.
Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Schradle to accept the Treasurer's December, 2017 bank reconciliation and the January, 2018 check register, second by Anderson. Voice vote: Ayes-7 Nays-0 Motion carried.

Public comment: President Berghammer spoke on behalf of LuAnn Scharmer, etal. wishing to reserve the ballfield on Cheese Days Saturday to hold a kickball tournament, with proceeds to go toward park improvements. Clerk to make note of reservation.

Patrick Beilfuss of Cedar Corporation presented handouts to the board and made a presentation of the newly developed Comprehensive Outdoor Recreation Plan 2018-2023. Discussion and questions followed.

Motion by Donath to consider Resolution 2018-01 – Adopting the Village of Clayton Comprehensive Outdoor Recreation Plan 2018-2023, second by Casarez. Roll call vote: Bartz-Yes Casarez-Yes Donath-Yes Krueger-Yes Anderson-Yes Schradle-Yes Berghammer'-Yes Motion carried.

Motion by Anderson to move into closed session pursuant to WI Statutes 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Personnel matter), second by Krueger. Roll call vote: Bartz-Yes Casarez-Yes Donath-Yes Krueger-Yes Anderson-Yes Schradle-Yes Berghammer-Yes. Motion carried.

Motion by Schradle to return to open session, second by Bartz. Roll call vote: Bartz-Yes Casarez-Yes Donath-Yes Krueger-Yes Anderson-Yes Schradle-Yes Berghammer-Yes Motion carried.

Discussion on recommendations from the Police Commission regarding police services.

Motion by Anderson to maintain the Police Department as it has been in the past, with a full-time chief and a part-time officer, second by Schradle. Voice vote: Ayes-7 Nays-0 Motion carried.

Ads will be placed for the chief position as soon as possible, with an application deadline of mid-March.

Presentation by Fire Chief Kittelson on a purchase quote and lease agreement for a new pumper truck. Discussion followed with input from the Fire Department Committee.

Motion by Anderson to approve the purchase of a new replacement pumper truck for the Fire Department, financed by a lease not to exceed twelve years, second by Donath. Voice vote: Ayes-7 Nays-0 Motion carried.

Village to proceed with mandatory residential water hook-ups on Prentice St. N.

Sewer rate increase analysis is number one priority regarding village financial planning.

Department Reports

Administration / Planning Commission:

Clerk – Special election on Jan. 16th drew 40 voters. Four of five caucus nominees returned paperwork for Apr. 03 election. Have been busy with tax collections and auditors.

Berghammer – Would like to have bi-monthly meetings for the short-term in order to deal with specific issues. Special meeting scheduled for Feb. 19th at 6:00 PM to deal with sewer rate increase and water & sewer budgets. Shared a checklist of issues and priorities with board members.

Motion by Schradle that the village not accept cash for any payments, second by Anderson. Voice vote: Ayes-7 Nays-0 Motion carried.

Public Works & Utilities

Discussion included door emblems on the new truck, LRIP grant application, ballfield lighting and lime, a knocked down street light, meeting room replacement windows, and an upcoming MSHA refresher class.

Water topics included a water quality issue at 766 Magnor Lake Lane and the need to approve a water budget.

Sewer topics included the final WWTP construction issues, no need for Plans and Specifications Report at this time, and the need to approve a sewer budget.

Police Department:

Acting Chief Strohbusch shared a handout highlighting the activities, cases, and concerns from the previous month.

Fire Department & First Responders:

There were three fire runs (one cancelled in route) in January and six first responder runs. The Clayton Fire Department recently held its annual awards banquet – award winners were listed on a handout.

Future meetings: Monday, February 19, 2018 at 6:00 PM (special sewer rate meeting)
Monday, March 05, 2018 at 7:00 PM (regular meeting)

Motion to adjourn by Krueger at 9:15 PM, second by Casarez. Voice vote: Ayes-7 Nays-0
Motion carried.

David Fall, Village Clerk