

VILLAGE OF CLAYTON BOARD MINUTES
February 03, 2020

The Village of Clayton Board of Trustees met in regular session on February 03, 2020 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:05 PM. Roll call: Scott Donath, Cris Casarez, LuAnn Scharmer, Karrie Drinkman, and Cassie Robinson. A quorum of six (6) was confirmed. Also present were Public Works Director Sheldon Donath, Police Chief Travis Murphy, and Fire Chief Don Kittelson, along with residents Jenny Bergmann, Joan Meyer, and Rick Shelby. Clayton School Administrator Ed Cerney and Polk County Economic Development Director Terry Hauer were also in attendance.

All joined in the Pledge of Allegiance.

Motion by Casarez to approve the agenda, second by Donath. Voice vote: Ayes-6 Nays-0
Motion carried.

Motion by Scharmer to approve the minutes from the January 06, 2020 regular board meeting and the January 09, 2020 special meeting, second by Casarez. Voice vote: Ayes-6 Nays-0
Motion carried.

Motion by Robinson to accept the Treasurer's January, 2020 check register and financial report, second by Scharmer. Voice vote: Ayes-6 Nays-0 Motion carried.

Public comment:

Terry Hauer, the new Executive Director of the Polk County Economic Development Corporation, introduced himself to the board and highlighted a couple of his focus issues. There will be a public meeting to share the results of a recent housing study at the Polk Co. Government Center on Feb. 17th at 5:00 PM.

Rick Shelby addressed the board with questions about the billing structure (fixed service fees vs. user volume fees) for village water and sewer utilities.

Clayton School Administrator Ed Cerney addressed the board regarding several issues:

- the possible repair of Church St. in coordination with the school resurfacing its parking lot
- the school's contract with the village for athletic field rental
- the athletic field dugout repair project
- other school-funded projects at the field (bleachers, underground electrical replacement)

Department Reports

Administration / Planning Commission:

Clerk – Has been busy collecting property taxes and continuing work with FEMA. Elections to be held on Feb. 18, Apr. 07, and a special election in May.

Berghammer – Discussed Lake Camelia and TID #3.

Public Works & Utilities

Discussion topics included completion of the storm debris clean-up (\$11,714.31), the next LRIP project (15th Street), street light outages, the Lake Magnor fishing contest, and Feb. 18th MSHA training for both Public Works employees.

By affirmation, the board authorized the DPW to do snow plowing for the ice fishing contest.

Water topics included the yearly water tower inspection.

Sewer topics included the yearly generator service at the WWTP, filter pump inspection, the Hach portable multi-parameter reader, temperature monitoring equipment, and the failure of both pumps earlier today at the Lake Magnor Beach lift station. (A temporary pump has been put in place while the two inoperable pumps are being tested/repared/replaced).

Motion by Casarez to approve the purchase of a Hach HQ40D reader at a cost of \$2,190.00 (the Model MM156 approved at last month's meeting is no longer available), second by Scharmer.

Voice vote: Ayes-6 Nays-0 Motion carried.

Police Department:

Chief Murphy shared a written report covering his January activities, which included 33 calls for service. His report also included accessory equipment needed for the new squad car on order.

Motion by Drinkman to approve up to \$4,500.00 for accessory equipment for the new police squad car, second by Robinson. Voice vote: Ayes-6 Nays-0 Motion carried.

Fire Department & First Responders:

There were three fire calls in January (1 village, 1 Clayton Township, 1 mutual aid) and eleven first responder runs (7 village and 4 Clayton Township). An electrical recall on the new pumper will be repaired on Feb. 05th. The annual awards dinner and banquet will be held on Feb. 15th.

Parks & Rec.:

The recent spaghetti feed raised about \$2,400. The committee has found a person in Glenwood City who is experienced in grant writing and is willing to help them on their applications. The Grace Schradle family would like to develop a Grace Schradle Memorial outdoor basketball court on or near the athletic field property.

Future meetings: Special website review meeting on Feb. 17 at 5:00 PM. (Clerk's office)

Next regular meeting Wednesday, March 11 (Clerk unavailable on Mar. 02)

Motion by Scharmer to move into closed session proceedings under WI Statutes 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and under WI §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercised responsibility and to consider issues related to employee insurance benefits and staffing levels, second by Casarez. Roll call vote: Donath-Yes Casarez-Yes Scharmer-Yes Drinkman-Yes Robinson-Yes Berghammer-Yes Motion carried.

Motion to return to open session by Drinkman, second by Robinson. Roll call vote: Donath-Yes Casarez-Yes Scharmer-Yes Drinkman-Yes Robinson-Yes Berghammer-Yes Motion carried.

Motion by Scharmer to terminate the village contract with Ben Campbell of West Wisconsin Inspection Agency for Zoning Administrator duties, retaining him as Building Inspector, and to contract with Patrick Beilfuss of Cedar Corporation for zoning services, second by Donath. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion to adjourn by Casarez at 9:40 PM, second by Robinson. Voice vote: Ayes-6 Nays-0 Motion carried.

David Fall, Village Clerk