

Clayton Plan Commission Meeting  
Clayton Municipal Building  
Meeting Room  
Minutes of January 15, 2013

MEMBERS IN ATTENDANCE: Sheldon Donath – Director of Public Works, Jenny Gabe- Village President, Dennis Heiken – Village Board Trustee, and Leo Sonka – Village Resident

ABSENT: Doug Gilbertson – Village Resident, Jim Kuntz – Village Resident, and Doug Anderson – Village Board Trustee

OTHERS PRESENT: Cally Lauersdorf- Village Clerk-Treasurer, Jim Price – Building Inspector, Bert Peterson – Cedar Corp., Becky Curtis, John Betts, and Jeff - Mobile Home Park Manager

- I. Call to Order at 5:30, by Chairperson Jenny Gabe
  - a. Roll call of members attendance as listed above
- II. No Public Participation
- III. Approval of Agenda
  - a. Motion made by Dennis H., 2<sup>nd</sup> by Leo S.
  - b. Motion Passed
- IV. Approval of Minutes of Meeting on December 18, 2012
  - a. Motion made by Dennis H., 2<sup>nd</sup> by Sheldon D.
  - b. Motion Passed
- V. The Plan Commission and Building Inspector met with the owner of the Mobile Home Park to discuss the 2013 license. The owner was told what the Village and Building Inspector would like to see done in order to get the 2013 license. The Plan Commission recommended the Mobile Home Park be issued a conditionally approved license for 2013 and would like the owners to bring a status update on where they are with the updates being made at the July 1<sup>st</sup> Board Meeting.
- VI. The Plan Commission reviewed and updated the fee schedule for the Village and recommended the changes be brought before the Village Board for approval at the February Board Meeting.
  - a. Motion made by Leo S., 2<sup>nd</sup> by Sheldon D.
  - b. Motion Passed
- VII. Motion to recommend to Village Board to adopt Ch. 16 Rental Housing Code at the February Board Meeting
  - a. Motion made by Sheldon D., 2<sup>nd</sup> by Leo S.
- VIII. Motion to Adjourn at 7:15
  - a. Motion made by Leo S., and 2<sup>nd</sup> by Sheldon D.
  - b. Motion Passed