

January 7, 2016

**VILLAGE OF CLAYTON
MINUTES AND BOARD PROCEEDINGS OF THE REGULAR BOARD TRUSTEE MEETING
JANUARY 4, 2016, 7:00 P.M.
VILLAGE MUNICIPAL BUILDING, 133 CLAYTON AVENUE EAST**

1. CALL TO ORDER

Village President Jenny Bergmann called a regular meeting of the Village of Clayton Board of Trustees to order at 7:00 p.m. Roll call: Jenny Bergmann, Scott Donath, Dennis Heiken, Jon Bartz, Shawn Schradle, Doug Anderson, and Travis Krueger. Also present were Public Works Director Sheldon Donath and Police Chief Grant Pickard. Clerk/Treasurer Bob Kazmierski was absent. All joined to salute the flag.

2. APPROVAL OF AGENDA

Jon Bartz moved to approve the agenda, second by Scott Donath, voice vote:

Ayes-7 Nays-0 Motion passed.

3. APPROVAL OF MINUTES

Doug Anderson moved to approve the minutes from the November 2, 2015 Board Meeting, second by Dennis Heiken, voice vote:

Ayes-7 Nays-0 Motion passed.

4. PUBLIC COMMENTS

No Public Participation

5. APPROVAL OF TREASURER'S REPORT AND CHECK REGISTER TO DATE

Anderson moved to table the December (2015) Check Register and Bank Reconciliation report dated from November 01, 2015 to November 31, 2015 until the February 1, 2016 Regular Board meeting, second by Heiken, voice vote:

Ayes-7 Nays-0 motion passed.

6. APPROVAL OF WASTE WATER TREATMENT PLANT (WWTP) INVOICES

Shawn Schradle moved to table the WWTP claim of \$31,000 from Foth, LLC, until there is a better understanding of this expenditure, second by Anderson, voice vote:

Ayes-7 Nays-0 motion passed.

7. CONSIDERATION OF CONSTRUCTION BIDS FOR WWTP

No action taken

8. LEGAL UPDATE

Village President Bergmann presented monthly report from legal counsel Bakke-Norman regarding outstanding Village of Clayton prosecution matters.

9. APPROVAL OF OPERATOR LICENSE FOR 7 BROTHERS BAR AND GRILL

Anderson moved to approve operator's licenses for 7 Brothers Bar and Grill for: Brittany Sneed, second by Jon Bartz, voice vote:

Ayes-6 Nays-0 Abstain-1 motion passed.

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10. DEPARTMENTAL REPORTS

i) Administration/Plan Commission/Zoning:

No report

ii) Public Works & Utilities:

There have been no end walls, proper sloping or other work done on 80th Ave Driveway. Zoning administrator will send letter, with April 15th deadline, to property owner mandating driveway improvements be made and up to Code. Contact for service work on Ball Field lights has been signed. Work on lights will begin in spring.

iii) Police Department:

There were 1393 miles put on the squad in December. Also, in December there were: 1 arrest, 8 citations, 23 warnings, 0 training hours, 19 new cases investigated, 11 assists to outside agencies, 4 assists received from outside agencies, 3 court hours of court related matters, 1 animal complaints, and 2 hours of foot patrol. Police Chief Pickard also gave end of year report (2015) which included: 469 calls for service, 11 arrests, 101 citations, 154 warnings, 71 training hours, 160 new cases investigated, 56 assists to outside agencies, 49 assists received from outside agencies, 57.5 court hours of court related matters, 24 animal complaints, and 102 hours of foot patrol.

iv) Fire & First Responders:

December report included there were no structure fire calls, 6 medical calls, and 1 car accident. Basic equipment training on December 28th.

v) Ambulance:

No report

11. FUTURE AGENDA ITEMS

February 1, 2016 is next regular Village Board meeting. CAN-DO organization requests to be on agenda for March regular board meeting.

12. ADJOURNMENT

Krueger moved to adjourn at 8:00 PM, second by Schradle, voice vote:

Ayes-7 Nays-0 Motion passed

Respectfully submitted

Jenny Bergmann, Village President