VILLAGE OF CLAYTON BOARD MINUTES
JANUARY 03, 2018

The Village of Clayton Board of Trustees met in regular session on January 03, 2018 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:00 PM. Roll call: Jon Bartz, Cris Casarez, Scott Donath, Doug Anderson, and Shawn Schradle. A quorum of six (6) was confirmed. Travis Krueger was absent. Also present were Public Works Director Sheldon Donath, Fire Chief Don Kittelson, Acting Police Chief Tim Strohbusch, Sean Lentz and Brian Reilly of Ehlers, Inc., Peter Gartmann, Alan Gabe, Jr., Bill Vanda, and Jessica de la Cruz. All joined in the Pledge of Allegiance.

Motion by Bartz to approve the agenda, second by Casarez. Voice vote: Ayes-6   Nays-0 Motion carried.

Motion by Anderson to approve the minutes from the December 05, 2017 Public Budget Hearing and regular board meeting, second by Donath. Voice vote: Ayes-6   Nays-0 Motion carried.

Motion by Schradle to accept the Treasurer's November, 2017 bank reconciliation and the December, 2017 check register, second by Casarez. Voice vote: Ayes-6   Nays-0   Motion carried.

Public comment:

Peter Gartmann addressed the board with concerns about water line plugging in one unit of his duplex. The issue appears to be manganese. Public Works Department will be in contact with him regarding the issue.

Chief Strohbusch was moved up on the agenda to give his report. The December bill for police services was lower due to less hours worked. He explained a misunderstanding in the previous month's discussion regarding the police services contract. He also commented regarding his procedure for reviewing liquor license Operator's Permits.

Motion by Anderson to approve the short-term police services contract at $65.00 per hour without using our squad car, second by Schradle. Voice vote: Ayes-6   Nays-0   Motion carried.

Motion by Donath to reconsider an Operator's License denied last month based on new information regarding the applicant, second by Bartz. Voice vote: Ayes-4   Nays-1   Abstentions-1   Motion carried.

Presentation by Sean Lentz of Ehlers, Inc. regarding the Village of Clayton financial position and his firm's proposal to develop a Financial Management Plan. The board was given the opportunity for discussion and questions.

Discussion regarding a proposed parking lot behind 107 Prentice St. So. Berghammer will visit the new owners on the board's behalf.

Discussion regarding a new business "welcome program". Berghammer will draft a welcome letter and arrange for welcome gift certificate(s).

Department Reports
    Administration / Planning Commission:
Clerk – December 19th special primary election drew 30 voters. Special election will be January 16th. Have been busy with auditors and tax collecting.
Berghammer – advocated for hiring Ehlers, Inc. for financial management help.

Motion by Schradle to contract with Ehlers, Inc. to develop a Financial Management Plan at a cost not to exceed $15,000 and to conduct a Sewer Rate Analysis at a cost not to exceed $3,800, second by Casarez. Voice vote: Ayes-6   Nays-0   Motion carried.

    Public Works & Utilities
Discussion included a door emblem for the new truck, the 2018 LRIP street project, athletic field lighting repair and infield lime, village ice skating rink, and needed repairs for the 2003 truck.

Water topics included DOT reimbursement for the Hwy. 63 box culvert project, water quality issues at 766 Magnor Lake Lane, and a broken water meter at 118 Woodland Trails.

Sewer topics included final WWTP issues, and a Progress Report on Plans and Specifications for the WWTP permit due Apr. 01, 2018.

    Police Department:
Police Commission will be meeting in January.

    Fire Department & First Responders:
There were three fire runs in November and eleven first responder runs. The Clayton Fire Department is moving forward with its truck replacement plan and will be writing a grant for the truck equipment.

Future meetings: Monday, Feb. 05.

Motion to adjourn by Schradle at 9:35 PM, second by Anderson. Voice vote: Ayes-6   Nays-0
Motion carried.

David Fall, Village Clerk